American Institute of Constructors

Constructor Certification Commission Document No. 81

Examination Site Audit Form

The purpose of this form is to report the findings pertaining to the level of compliance to the Constructor Certification Commission examination site physical requirements.

Instructions: The individual making the visit is to provide the following information, sign and date the form and return it to the Commission.

Name and Location of the Examination Site (Please provide organization name, city, state, name and room number of facility in which the examination is administered.):

Exam Site:		
Exam Location:		
Exam Site Code		
Date of Audit:		
Start Time:		
End Time:		
Examination Site Environment: During the Period of Observation:		
1. Was the space quiet during the administration of the examinations	Yes	No
If not, please list the reason(s)		
2. Was the environment well lit?	Yes	No
If not, please list the problem(s) I YeNo		

the problem(s)

istractions including posters or materials that could be helpful to the examinees?

5. Was there any disturbances that may affect the performance of the examinees? Yes